

SCF NATURAL SP. Z O.O.

INFORMATION CLAUSE

Dear Sir or Madam, due to the entry into force of the new provisions of the GDPR based on Regulation (EU) 2016/679 of the European Parliament and of the Council of 27 April 2016 on the protection of natural persons with regard to the processing of personal data and on the free movement of such data, and repealing Directive 95/46/EC (hereinafter: GDPR), we would like to inform you about the method of processing your data by the Administrator. By fulfilling the information obligation arising from the GDPR, in accordance with Article 13 par. 1 and 2 GDPR, SCF Natural Sp. z o.o. (hereinafter: the Company) informs you that:

- 1) The Administrator of your personal data is SCF Natural Sp. z o.o. with Company's registered office in Suchodoły at the address: Suchodoły 120, 21-060 Fajstławice;
- 2) in matters regarding the protection of personal data, please contact the Company at the following e-mail address: biuro@scfnatural.pl or by post to the address of the Company's registered office;
- 3) Your personal data will be processed on the basis of art. 6 par. 1 lit. a, b, c and f GDPR;
- 4) Your personal data is processed for the purpose / purposes:
 - a) fulfilling the legal obligations incumbent on the Company;
 - b) the implementation of contracts concluded with the Company or to take action at the request of the data subject before the conclusion of the contract;
 - c) pursuing claims under concluded contracts;
 - d) in other cases, your personal data shall be processed only on the basis of previously granted consent to the extent and purpose specified in the content of the consent;
- 5) recipients of your personal data may be: external entities providing services to the Company and entities authorized to obtain personal data on the basis of legal provisions (including public administration bodies);
- 6) in conjunction with the processing of your personal data, you have the following rights: the right to request access to your personal data, rectification (correction) – if the data processed by the Administrator is incorrect or incomplete, the right to erasure or restrict processing, the right to object to the processing;

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- 7) if the processing of personal data takes place on the basis of the person's consent to the processing of personal data (Article 6 par. 1 lit. a of the GDPR), you have the right to withdraw this consent at any time; this withdrawal does not affect the compliance of the processing that was carried out on the basis of consent before its withdrawal with applicable law;
 - 8) in case of becoming aware of unlawful processing of your personal data, you have the right to lodge a complaint to the supervisory authority competent in matters of personal data protection, i.e. the President of the Office for Personal Data Protection;
 - 9) in a situation where the processing of personal data is based on the consent of the data subject, providing your personal data to the Administrator is voluntary;
 - 10) providing personal data is a condition for the conclusion and implementation of the contract; failure to provide data to the extent required by the Administrator may result in the inability to conclude and perform the contract;
 - 11) Your personal data will be processed for a period related to the implementation of the purposes of processing; therefore, personal data will be processed for the time in which the law requires the Administrator to store data or for the period of limitation of any claims for which it is necessary to dispose of data, but no longer than 6 years;
 - 12) Your data will not be transferred to the recipient in a third country or international organization;
 - 13) in relation to your personal data, decisions will not be taken by automated means and the data will not be profiled.